

**BRYC Board Meeting**  
**Minutes**  
**February 4, 2010**

In Attendance: Marcia Pape, Mac Squires, Michelle Shircliff, Charles Osborn, Jim Pendergast, Dwight Hunt, Fred Elliot, Jeff Kohne, Jim Watson, John Davis, Bob Fitzpatrick, Dane Merkel, Tex Hunt, Joyce Bouchard, Bob Passut. Also present; Steven Bergstrom.

Meeting called to order at 8:00 pm by Marcia Pape

Amendments made to the December minutes were; rec soccer budget and insurance paid by club.

The amendments made to the January minutes were: *New Business; the question was brought up on whether board members should have back ground checks? (John Davis) The BRYC Risk Management Program states the policy applies to administrators and anyone having contact with children (adopted 6-9-03). The board stated the intent that the policy applies to the members of the board of directors and sport commissioners. The board needs to set the example. A motion was made by Dwight Hunt, seconded by Jim Pendergast, and unanimously approved to add clarifying language to the BRYC Code of Conduct a& Disciplinary Policy. Dane Merckell not present for rec soccer, Trish Moxie represented rec soccer at the Feb. meeting. Charles Osborn motioned to approved the minutes, Jim Pendergast second, unanimously approved.*

**Baseball** and **Volleyball** were not present to present their budgets. There was discussion about Volleyball's budget that was received in December did not have travel included. Maybe the travel teams are doing a separate budget (ex: travel soccer). Travel should be included on budget all around. A conditional budget will be used for one month until the travel portion is submitted at the next Board meeting (March). At that time Mark or a volleyball representative must present a full budget. Dane Merkel made a motion to allow Volleyball to expend funds without an approved budget until the next meeting, Mac Squires second, unanimously approved.

Baseball will be at the March meeting, they can't spend money until the budget is approved.

**Basketball** – Jim Watson

The basketball budget was presented. BRYC admin fees seem too high. There was discussion on the basketball budget. Basketball needs to make sure the CRS fees are collected for each

athlete. Budget should reflex last year and present year. The board will give basketball 28 days to revise their budget. Budget needs to be ready by the March meeting.

Charles Osborn made a motion to allow Basketball to expend funds without an approved budget for 28 days, Jim Pendergast second, unanimously approved. *Discussion*, Marcia wants to see how '10 budget matches up with '09 budget. The question was asked where in the budget are the itemized CRS fees for each kid located. Marcia expressed to Jeff that a template is needed.

#### **Treasurer Report – Jeff Kohne**

Administration budget for 2009; actual for '09 against budget for '09, we are \$27,000 to the good. On line 5550, Jeff is checking on outstanding invoices. Out of the budgeted amount, he has only paid out \$1,000. Discussion on the two lines for insurance, line 5260 and line 6200. Line 5260 is for extra insurance (trip & fall) and line 6200 is for Directors and Officers. The bookkeeper is being paid \$30.00 per hour; Jeff would like to see her increased to \$35.00 per hour. A motion to approve the Administration Budget came from Mac Squires, second from Charles Osborn, and unanimously approved

**Capital Improvements –** Cost sharing sum of the mortgage payment for Wakefield. Grid is hour usage; this comes up with a percentage. There was discussion about line 5150. Why is the mortgage payment in 2 places? Part of the payment is interest and part is principle, which is not an expense. Do we pay for field covers and volleyball equipment in the gyms out of Capital Improvements? Charles is heading a long term planning committee to come up with ideas for whole clubs, overall plan, take the club in the future.

Jim Pendergast made a motion to approve the Capital Improvements budget and Bob Fitzpatrick second, unanimously approved.

#### **Competition Cheer – Dwight Hunt**

Insurance is covered. Competition cheer is added to football insurance for \$75.00.

Competition was cancelled for Saturday, February 5 due to the weather. There are presently 18 girls (U14) competing and 6 girls in the ankle biter clinic. Dwight needs help with the group. He has 4 competitions scheduled. If he has extra money, he will add it to next year.

#### **Football – Bob Fitzpatrick**

There were several boys recognized in the FCY Hall of Fame; Andrew Greer, Luke Kaplan, and Brian Lighty. (not sure of the spelling of the boys) It was brought to Bob's attention that the sign at Burke Village keeps being moved. The football Clinic that was last week went very well.

#### **Rugby – Jack Hagan**

Jack has a mother who will become certified to coach.

#### **Softball – Jim Pendergast**

Softball has been snowed out. Thursday, February 11, Jim needs the club house for a meeting. Registration is going slower. They will register with the American Softball Association. Coaches will have training and background checks.

**Travel Soccer** – Michelle Shircliff

There are 32 teams, 18 girls and 14 boys.

**Rec Soccer** – Dane Merkel

Nick Hoang is the VYSA Rec Soccer Coach of the Year. He coaches U13. Please put on the BRYC website. There are 2 coaches nominated for DC United Rec Coaches of the Year. Registration is ongoing. The Rec Soccer Committee met and had discussion about the referee's pay out. They were paid twice during the fall season. Dane would like to see the referees get paid at the end of 4 weeks, turn around 1 week. There was discussion about the board members being contacted by individuals of rec soccer. Dane suggested that these individuals be forwarded to him. (ex: A youth did not get paid for refereeing and contacted Marcia. This individual did not feel comfortable talking to Dane.) Marcia pointed out that we serve the youth of this organization.

**Basketball** – Jim Watson

Charles and Marcia meet with Parker Roach on Saturday, January 30. There was discussion about basketball needing help, spread out the responsibilities. Parker and Jim came up with some solutions. Communication needs to be better in House Basketball. Messages need to be posted on the Website. A suggestion to Jim was to try and get a staff together.

**Field & Facilities** – Mac Squires

Mac needs checks from basketball and Rugby. Make sure the permit numbers are on the checks. Jim Watson is walking the checks in for both Basketball & Rugby. Mac wants to get outstanding checks for CRS from basketball players. Blankets will hopefully come off the fields March 1. Permits are temporary; County needs rosters and money within 2 weeks of the season starting. The field permit was not in on time for Pine Ridge. The daytime usage for the turf field for youth will be held back 20%. There is talk about baseball/softball fields. There is a ten year life and no raking. Wakefield permits are as follows; youths 5–8pm, schools 3-5pm and adults 8– 11pm. The 2006 proposal was; youth 4:30-7:30pm and adult 7:30-11:00. The County acknowledges the agreement, will it be upheld? No changes for football at Wakefield. School board should have voted tonight. Parks will be hit, gym cost, custodial fees will be going up. County has BRYC paperwork.

**Insurance Committee** – John Davis, Jeff Kohne, Dwight Hunt, & Fred Elliot

John Davis asked who besides Jeff know about our insurance. D & O - Board, Trip & Fall – Clubhouse, and every sport has their own insurance. The committee will gather information on what insurance each sport has. Then look at the options for what we need and have a discussion. Finally, chart out whom, for what, how much and do we still need an umbrella.

Michelle was asked how keys are being handled for the clubhouse. The coaches who have regular scheduled meetings have keys, along with the President and President Elect. John Davis has referee meeting there. *Do not duplicate the keys.*

Next meeting, March 4, 2010 is our Annual Meeting. Sport commissioners send notices out by February 20 to the parents of your players. Try to get 2-4 people to attend from your sport. Charles sends out communication to be sent to members for the election of officers. Nominating Committee is Tex Hunt, Dwight Hunt, and Joyce Bouchard; presiding over the committee.

**New Business** – Dwight Hunt addressed the policy of purchase orders. He needs help with funding Competition Cheer. He uses his own credit cards or checks. Some vendors want cash on delivery. Suggestions were made to assist in this issue.

Meeting adjourned at 10:55, next meeting on March 4. Charles Osborn moved to adjourn and 2<sup>nd</sup> by Jim Pendergast, unanimously approved.